

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO AUDIT COMMITTEE

26th May 2011

REPORT OF THE ASSISTANT CHIEF EXECUTIVE - PERFORMANCE

INFORMATION AND ACTION REQUESTS BY COMMITTEE

1. Purpose of Report .

1.1 To summarise for Members the actions and information requests made by the Audit Committee.

2. Connection to Corporate Improvement Plan / Other Corporate Priority.

2.1 Internal Audit's work impacts on the Corporate Improvement Plan and other corporate priorities

3. Background.

3.1 Internal Audit conducts reviews according to an annual audit plan and reports findings to Audit Committee.

4. Current situation / proposal.

4.1 A summary of actions and information provided is contained in the following table:

Audit Committee Date	Action /Request	Officer Responsible	Comment	Current Status
9 th December 2010	Further report in 2011 on HR records once work referred to under 4.4 – 4.6 has been completed	Head of Human Resources and Chief Internal Auditor	A draft report has been issued to the relevant officers for discussion and review. Overall the assurance is reasonable. It is envisaged that an update will be provided at the next Audit Committee Meeting.	Outstanding.
3 rd March 2011	The Audit Committee requested a report from the Corporate Director Children detailing the circumstances which led to the decision by three secondary schools to opt out of the Catering Service and the arrangements in place in respect of liability, responsibility and quality control.	Corporate Director Children	A reminder has been sent to the Corporate Director Children, who has forwarded this to the relevant officer.	Outstanding
14 th April 2011	The Audit Committee were advised that a follow up on the completion of documentation for gym membership, which was a potential risk to individuals' health would be followed up by the Chief Internal Auditor.	Chief Internal Auditor		

5. Effect upon Policy Framework& Procedure Rules.

5.1 None

6. Equality Impact Assessment.

6.1 There are no equality issues.

7. Financial Implications.

7.1 There are no financial implications regarding this report.

8. Recommendation.

8.1 That the Committee notes this report.

David Macgregor
Assistant Chief Executive - Performance

26th May 2011

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Background documents:

Internal Audit reports relating to the above audits are held within the Internal Audit Division.